

## Jackson County Universal Preschool Application

2018

### Child/Parent Information:

**Confidentiality Statement:** *This information is being requested on a voluntary basis. However, some information is required in order to determine eligibility. All information disclosed will be used only by those persons related to the program and who are on a need to know basis.*

Child Name: \_\_\_\_\_  
Last First Middle

Birth Date: \_\_\_\_\_ Age: \_\_\_\_\_ Gender: \_\_\_\_\_  
Male Female

Mother/Guardian: \_\_\_\_\_ Father/Guardian: \_\_\_\_\_

Number in Household: \_\_\_\_\_ Mailing Address: \_\_\_\_\_  
 \_\_\_\_\_

Directions to Home: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

We live in the \_\_\_\_\_ Elementary School district.

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Are you able to transport your child to and from his/her preschool site if necessary? \_\_\_\_\_

*Transportation to and from the child's preschool is not guaranteed. Transportation is not required per WV Policy 2525. If it is provided by the school, Head Start, or childcare center, the parent/guardian or a designee that is at least 18 years old, **must** be at the bus for loading/unloading.* Yes \_\_\_\_\_ No \_\_\_\_\_

Do you need before or after school care? \_\_\_\_\_  
Yes No

### PRESCHOOL LOCATION PREFERENCE

*Mark the boxes according to the preference of preschools you want your child to attend.*

School	1 <sup>st</sup> Choice	2 <sup>nd</sup> Choice	3 <sup>rd</sup> Choice
Cottageville Elementary			
Evans Elementary			
Fairplain Elementary			
Gilmore Elementary			
Head Start- Ravenswood			
Henry J. Kaiser Elementary			
Kenna Elementary			
Kiddy Korner			
Kinder Kare			
PATCH			
Ripley Elementary			

### FAMILY INCOME

*Mark the appropriate income.*

- \_\_\_\_\_ \$0 - \$15,678
- \_\_\_\_\_ \$15,679 - \$21,112
- \_\_\_\_\_ \$21,113 - \$26,546
- \_\_\_\_\_ \$26,547 - \$31,980
- \_\_\_\_\_ \$31,981 - \$37,414
- \_\_\_\_\_ \$37,415 - \$42,848
- \_\_\_\_\_ \$42,849 - \$48,282
- \_\_\_\_\_ \$48,283 - \$53,716
- \_\_\_\_\_ Above \$53,716
- \_\_\_\_\_ Foster Child
- \_\_\_\_\_ TANF
- \_\_\_\_\_ SSI
- \_\_\_\_\_ Other: \_\_\_\_\_

### RESIDENCY

*Mark the appropriate place of residency.*

\_\_\_\_\_ We rent/own our residence.  
 \_\_\_\_\_ We share a residence (i.e., live with another family or friend)  
 \_\_\_\_\_ Other: \_\_\_\_\_  
 \_\_\_\_\_

Enrollment procedures and application process are explained on the back of this form.  
 I understand that completion of an application does not guarantee placement in a Universal Pre-K Class.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return this application via mail or in person. Applications received by January 31, 2018, will receive priority screening dates and placements. Applications after this date will be given consideration in the order in which they are received. You can mail to the following address:

Rhonda Jelich, Director of Elementary Education  
Jackson County Board of Education  
Office of Elementary Education  
P.O. Box 770  
Ripley, WV 25271

## **Enrollment Procedures**

**Who:** All Children who are 4 years old **on or before June 30, 2018.**

**How:** All applications will be stamped with the date they are received in the Office of Elementary Education. This date will be used to place children in preschool on a first come, first serve basis.

- Applicants requesting school based settings will adhere to all county policies for attendance zones.
- All out-of-county applicants will adhere to WV Code.
- All children identified as eligible for the preschool program for children with developmental delays will be placed as required by law.
- As it is considered best practice for young children to spend their day with a consistent environment, families requiring before or after school care will have priority when selecting child care settings. To support this continuity of services, the number of settings in which a child receives education and services will be minimized per WV Policy 2525.

**When:** In late January through April 2018, all timely applicants will be scheduled for an appointment at one of the Jackson County Developmental Registration Clinics to be held by agencies serving young children in Jackson County.

\*\*At the time of actual enrollment, parents **MUST** present evidence of:

- an **up-to-date shot record**
- a **birth certificate from the Department of Vital Statistics** in the state where the child was born (hospital or county birth certificates are not accepted)
- a current **WV Health Check form** from the child's health care provider
- verification of a dental exam within the last 12 months
- proof of income for Head Start eligibility.

\*\*WVBE Policy 2525 §126-28-5.1 states, "enrollment in an approved participating WV program is voluntary; however, once the child is enrolled, attendance must follow W.Va. Code §18-8-1." Faithful attendance is a requirement for continued enrollment.

\*\*A letter will be mailed to families prior to the end of the school year notifying each family where their child will attend. This will be considered the child's final preschool placement unless the family promptly notifies the Director in the Office of Elementary Education at the Jackson County Board of Education.

**Questions:** Call the office of Rhonda Jelich, Director of Elementary Education at **(304) 372-7308.**

*The Jackson County Board of Education does not discriminate on the basis of sex, race, color, religion, age, disability or national origin in employment or in the administration of any of its education programs and activities.*