

JACKSON COUNTY SCHOOLS
 PERSONNEL OFFICE
 P. O. BOX 770
 RIPLEY, WV 25271
 (304) 372-7300 FAX: (304) 372-7312

OFFICE USE ONLY	
Date Received	_____
Seniority Date	_____

APPLICATION FOR POSTED ADMINISTRATOR'S JOB VACANCY

Name (Print) _____ Position Requested _____
 School/Department _____ Posting Number _____
 Applicant's Present Position _____ School/Dept/Other _____

STANDARDS OF THE POSTING:

A. Certification Required _____
 (as listed on the job posting)
B. Special Criteria or Skills _____
 (as listed on the job posting)

DO YOU MEET THE STANDARDS (A AND B ABOVE) SET FORTH IN THE JOB POSTING? _____ YES _____ NO

1. A. Certification and/or licensure: _____
 B. Special criteria or skills (Complete if a requirement to meet standards of the posting. Be specific.): _____

2. Amount of experience relevant to the position: (Must be able to verify.)
 Teaching experience: _____ Years _____ Months
 Administrative: _____ Years _____ Months
 Other: (Be Specific) _____ Years _____ Months
 Total amount of relevant experience: _____

3. The amount of course work in the relevant field: _____ Semester Hours
 The degree level in the relevant field: _____ Degree level generally: _____

4. Academic achievement: Undergraduate GPA: _____ Graduate Level GPA: _____
 Other: _____

5. Relevant specialized training: _____

6. Rating of past performance evaluations conducted pursuant to W. Va. Code §18A-2-12. _____

My signature certifies that the information provided in this application is true, correct, and complete. I further understand that my qualifications will be rated based upon the information provided in this application as well as other measures or indicators upon which my qualifications may be fairly judged.

Signed: _____ Social Security Number: _____
 Address: _____ Date: _____
 Telephone Number: Work: _____ Home: _____

